**Cecilia’s Website**

My name is Maria Cecilia Sampang. I owned a small home base business for 14 years with two part-time employees. Taking care of individuals with developmental disabilities. Managing the business and taking care of my family is a huge responsibility. It takes a lot of hard work and challenges. I have to be understanding, patient, and remain calm all the time. A lot of my friends and family told me that I have big heart to be able to do this type of job.

It was Spring of 2015 when I went to Edmonds Community College to inquire about how I can improved my communication skills. I have been out of school for quite a while. At first it was very hard because of the technology. Everything was done through the computer, like submitting your homework, doing research, etc. After taking a couple of classes, I decided to take CIS 100, I enjoyed all the projects that we did in CIS 100 on Word, Excel, PowerPoint and Access. After that quarter I took advance CIS 102 with more complex projects on Windows Office. This was a turning point for me when my professor showed us how to do a little bit of coding and Web design.

I ended up attending a Web design workshop held by Mr. Louis Ho, and digital forensic - Mr. Steve Hailey. Through my professor’s recommendations, I was also able to attend the annual Diversity conference in Yakima and The National Conference on Race and Ethnicity in America Higher Education NCORE conference. After attending those workshops and conferences, I finally decided to pursue the Computer Information System – Web Application and Cloud Developer Associate of Technical Arts Degree Web design program. I believe that someday when I finish this program I will be able to get a job in this field, hoping and praying that I will be more confident and will be enjoying working as a Web designer.

**Interest**

I like spending time with my family, friends and relatives. We try to spend time together if we are able to. Life is short and we want to build good memories. We do family gatherings when we have long weekends, holidays, birthdays, and we go on vacation together. In the summer, we spend time doing the following activities:

* Camping
* Picnic
* Spending time at the beach
* Watching movies
* Shopping if our budget permits
* Dining out
* Family Gathering

Beside spending time with my family, I enjoy spending time with my daughter, attending and accompanying her on all her school activities. Through prayers and proper guidance, I take great pride in raising my daughter. She just graduated this past June at the age of twenty two with a Master’s Degree in Public Policy with a specialization in healthcare policy and a focus in program evaluation and management. I think it’s my turn to do what I really want. I know that I still have a long way to go to finish the program, but I was hoping that once I graduate I will be able to get a job in the Web design field.

Another thing that I do is a volunteer work at the Filipino American Christian Church. Once a year for a month, I handle the Sunday school for children aging from 9-12 years old. I try to get involved if there is a church events not just at my local church but also other churches. Last summer my family and I went to a church camping in Canada where they held a water baptism during church camping.

**Guest Book**

Name:

Email:

What is your age group?

* Under 18
* 10-30
* 31-45
* 46-64
* 65 and over

Should I add you to my mailing list? Yes No

How did you find me? (Check all that apply)

* Just surfed in
* Word of mouth
* By search engine
* A friend sent me

How did you find my website?

* I’m a friend
* A friend directed me to your site
* School website
* A search engine directed me to your site
* I came across your site by accident
* Other

Enter Your Website:

Comments:

**Resume**

**Maria Cecilia Sampang**

**20000 68th Street, Lynwood, WA 98036 | c.sampang3673@edcc.edu | (206) 546-2333**

**OBJECTIVE**

To obtain a position where I can apply my administrative skills training and time management expertise. Seeking for an opportunity to work as a Web development designer, once I finish my Associate Degree to utilize my skills that I will be an asset to the organization.

**SKILLS**

Able to do multi-tasking, attention to details, good customer service, and has proficient knowledge in Microsoft office. Word, Excel, Access, and Power point. Currently pursuing a Web design program.

**EDUCATION**

Edmonds Community College   
Computer Information Systems   
Web Application and Cloud Developer Associate of Technical Arts Degree 

**EXPERIENCE**

**June 2006 - Present . Owner/Manager . Genesis Homecare Adult Family Home, LLC**

* Manage and prepare monthly payroll and quarterly reports to the IRS.
* Maintain and keep records of all monthly expenses.
* Set-up/schedule doctor's appointments and arrange transfortation.
* Coordinate, observe, document, and report behavioral and health issues to their respective primary physicians, psychiatrists, counselors, case managers, social workers, and family.
* administer medications.

**July 2003 - June 2006 . Loan Application Auditor . Mila Financial Center**

* Process all mortgage loan application and maintain customer files.
* Prepare monthly sales analysis.
* Review/audit all mortgage applications for final approval.
* Handle routine correspondence and memos.
* Maintain records and files, and prepare various special reports and projects, compiling, organizing, and analyzing data from reports.

**October 1992 - April 2003 . Corporate Trust Administrative Assistant . Wells Fargo Bank, N.A.**

* Coordinate opening and closing of accounts, transfer funds and enter trades through SEI system and Wire transfers.
* Prepare accounting documents and inventories.
* Reconcile customer's monthly statements.
* Balance actual cash count to computer balance.
* Enter mail-in payments in the computer, and post to Daily Cash Receipts Journal.
* Generate and mail monthly customer statements.
* Process both bearer and registered securities for payment or transfer due to Wells Fargo as acting Paying Agent and/or Trustee.

**REFERENCES**

**Available upon request.**

**Reflections**

I really enjoy doing the weekly lab assignments. I don’t have any computer experience except from the CIS 100 and CIS 102 classes that I have taken. I have taken those two classes years ago because, when I finally decided to pursue the Web design program, advising told me that I have to take math classes first before I can start taking Web desing classes. I struggled a lot doing the weekly lab work. Sometimes I get frustrated when I can’t figure it out. There are instances when I went to my professor’s office for some questions, only to find that his office was closed and there are no available tutors at the tutoring department. What is frustrating is I can’t go to school everyday due to my work schedule and it’s very difficult to figure out something when you don’t know how. The W3Schools is a very good resource when I have questions, but there are times that the code won’t work as I expect it to. I am one of those students who learn when I see, rather than reading and trying to see what will happen if I do this or that. I learn easily in a classroom setting where there’s a teacher to explain to me how things are done. In my case I don’t have a choice because EDCC for this quarter, is only offering this online class for the program that I want to pursue. I just wish that this web design subject is being taught in the classroom and not online, then, I will probably learn more and have a better understanding of what I’m doing in this class.